

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



December 8, 2008

CSSIN LETTER: 08-10

ALL IV-D DIRECTORS
 ALL COUNTY ADMINISTRATIVE OFFICERS
 ALL BOARDS OF SUPERVISORS

SUBJECT: CHILD SUPPORT ENFORCEMENT CONVERSION METHODOLOGY
 FOR SUPPORT OBLIGATIONS WITH PAYABLE TERMS OTHER THAN
 MONTHLY

<u>Reason for this Transmittal</u>
<input type="checkbox"/> State Law or Regulation Change
<input type="checkbox"/> Federal Law or Regulation Change
<input type="checkbox"/> Court Order or Settlement Change
<input type="checkbox"/> Clarification requested by One or More Counties
<input checked="" type="checkbox"/> Initiated by DCSS

The purpose of this letter is to provide information regarding the methodology used in the Child Support Enforcement (CSE) system for computing court ordered support obligations that are due, other than monthly. This is different than information previously provided in a Policy Interpretation response to Stanislaus County dated October 17, 2003 and a subsequent Policy Interpretation response to Butte County dated December 18, 2003.

The following is the methodology used in the CSE to convert court ordered obligations that are payable weekly, bi-weekly or semi-monthly to a monthly obligation amount:

- Weekly court ordered obligation amount multiplied by 52 (weeks) divided by 12 (months) = 4.333
 - Example: \$20.00 weekly X 4.333 = \$86.66 per month
- Bi-weekly court ordered obligation amount multiplied by 26 divided by 12 (months) = 2.166
 - Example: \$20.00 bi-weekly X 2.166 = \$43.33 per month
- Semi-monthly court ordered obligation amount multiplied by 2
 - Example: \$20.00 semi-monthly X 2 = \$40.00 per month

This methodology to convert court ordered support obligations, that are payable weekly, bi-weekly, or semi-monthly to a monthly obligation amount, is consistent with the federal direction provided in the Action Transmittal 97-17.

CSSIN Letter: 08-10
December 8, 2008
Page 2

If you have any questions or concerns regarding this matter, please contact Program Policy at (916) 464-5883.

Sincerely,

/os/

BILL OTTERBECK
Deputy Director

cc: