

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



July 5, 2006

CSS LETTER: 06-23

ALL IV-D DIRECTORS  
 ALL COUNTY ADMINISTRATIVE OFFICERS  
 ALL BOARDS OF SUPERVISORS

<u>Reason for this Transmittal</u>	
<input type="checkbox"/>	State Law or Regulation Change
<input type="checkbox"/>	Federal Law or Regulation Change
<input type="checkbox"/>	Court Order or Settlement Change
<input type="checkbox"/>	Clarification Requested by One or More Counties
<input checked="" type="checkbox"/>	Initiated by DCSS

SUBJECT: STATEWIDE ALLOCATION IMPACT ON THE LICENSE RELEASE PROCESS

The purpose of this letter is to provide the local child support agencies (LCSAs) with information concerning the license release process when statewide allocation begins on July 31, 2006. This instruction is applicable to situations where the non-custodial parent (NCP) has multiple cases in multiple counties.

Under statewide allocation, payments received from an NCP will be applied pursuant to Allocation Rule #2, as described in CSS letter 06-24. This allocation rule directs that NCP payments be prorated among all the obligor's cases with an order for support regardless if an enforcement action was taken on that order or case.

As a result, when the NCP has multiple cases in multiple counties, the LCSA contacted by the NCP to negotiate a release of his/her license must be aware that the total amount paid by the NCP for the license release may not be applied solely to the debt owing to that negotiating LCSA. For example:

County A has current support and arrears obligations. County B is owed arrears only. County B negotiates a license release and directs the NCP to pay \$500 toward the arrears owed to that county. The NCP complies and pays \$500. When the payment is allocated statewide, \$400 is allocated to County A to satisfy current support and the arrears payment and \$100 is applied to the County B arrears debt. County B is required to release the license hold as agreed because the NCP complied with the County B request to pay \$500.

In addition, the NCP will still be required to secure a license release from **each** county that has effected a hold. As is currently the process, until all county holds are removed, the NCP's license will not be released by the Department of Child Support Services.

CSS Letter: 06-23  
July 5, 2006  
Page 2

All other processes related to the license release function, such as transmitting release forms and submitting cases for revocation, remain unchanged.

If you have any questions or concerns regarding this matter, please contact Lindsay Farris with the Department of Child Support Services at (916) 464-5055.

Sincerely,  
/os/

KAREN ECHEVERRIA  
Deputy Director  
Child Support Services Division

Superseded by CSSIN 13-02