

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



May 10, 2012

CSSIN LETTER: 12-04

ALL IV-D DIRECTORS
ALL COUNTY ADMINISTRATIVE OFFICERS
ALL BOARDS OF SUPERVISORS

<u>Reason for this Transmittal</u>
<input type="checkbox"/> State Law or Regulation Change
<input type="checkbox"/> Federal Law or Regulation Change
<input type="checkbox"/> Court Order or Settlement Change
<input type="checkbox"/> Clarification requested by One or More Counties
<input checked="" type="checkbox"/> Initiated by DCSS

SUBJECT: ACCESS TO THE INTERGOVERNMENTAL REFERRAL GUIDE BY FOREIGN RECIPROCATING COUNTRIES

The purpose of this communication is to share information released by the Federal Office of Child Support Enforcement (OCSE) to Foreign Reciprocating Countries (FRCs). The International Dear Colleague Letter (IDCL) 12-01, dated March 19, 2012, provides information regarding access to the Intergovernmental Referral Guide (IRG).

The IRG offers online access to child support enforcement and policy contact information for all U.S. states, territories and some tribes with child support programs. The IRG also provides contact information for all FRCs (countries that maintain a reciprocal agreement with the U.S.). Information on the IRG is updated on a regular basis and is available to anyone with internet access.

The Department of Child Support Services verifies the accuracy of the information provided in the IRG for the State of California on a monthly basis, and certifies to the OCSE the accuracy of the information on a quarterly basis.

The IRG offers more detailed state contact information in a password protected area of their website. FRCs that would like access to this area of the IRG may contact OCSE at ocseinternational@acf.hhs.gov to obtain log-in and user instructions.

The IDCL provides user instructions to access U.S. state, territory, tribal and FRC contact information on the IRG through the following attachment: [How to Access Information in the Intergovernmental Referral Guide](#) (236 KB PDF).

FRCs that have questions or need additional information may contact OCSE at ocseinternational@acf.hhs.gov.

The IDCL and attachment can also be accessed at:
<http://www.acf.hhs.gov/programs/cse/pol/IDCL/2012/idcl-12-01.htm>

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If you have any questions or concerns regarding this matter, please contact Michelle Tedrow at (916) 464-5883.

Sincerely,

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VICKIE K. CONTRERAS
Deputy Director
Child Support Services Division