

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



May 4, 2011

EBLAST

TO: IV-D DIRECTORS

SUBJECT: SIP GRANT OPPORTUNITY

The Administration for Children and Families, Office of Child Support Enforcement (OCSE), has announced the following OCSE grant opportunity available for federal fiscal year 2011.

SIP Grant

- Special Improvement Project (SIP) -- Projects to Address the Economic Downturn on IV-D Operations

The basic procedures for submitting conceptual proposals and grant applications will remain the same as in previous years. Local Child Support Agencies must submit a concept proposal (see attachment) to their Regional Administrator (RA) by Friday, May 27, 2011. The Department of Child Support Services will review the concept proposals and then provide support letters for proposals as necessary.

The due date for submitting completed proposals to OCSE is Wednesday, June 29, 2011. More information on the above grant is available at: <http://www.acf.hhs.gov/hhsgrantsforecast/index.cfm?switch=public.advancedSearch.main&filterRecord=ocse&submitButton=GO&searchActivation=true>.

If you have any questions or concerns regarding this matter, please contact your RA.

Sincerely,

/os/ by Bill Otterbeck

BILL OTTERBECK
Deputy Director

Attachments (3)

cc: Regional Administrators

The Administration for Children and Families (ACF), Office of Child Support Enforcement (OCSE) Discretionary Grants Information is available at:
<http://www.acf.hhs.gov/programs/cse/grants>.

The SIP Grant announcement posted is:

▪ **Special Improvement Project (SIP) – Projects to Address the Economic Downturn on IV-D Operations**

Information on the above grant is available at:
<http://www.acf.hhs.gov/hhsgrantsforecast/index.cfm?switch=public.advancedSearch.main&filterRecord=ocse&submitButton=GO&searchActivation=true>.

The ACF, OCSE, invites eligible applicants to submit competitive grant applications for SIPs to develop creative strategies and processes to operate programs more effectively and efficiently in order to address their immediate needs during the economic downturn and advance longer-term structural changes. Many State/Tribal and/or local IV-D agencies are operating with substantial reductions in staff and funding resources due to continuing budget cutbacks. Creative strategies and processes could include, but are not limited to:

- Establishing or enhancing partnerships and/or interfaces/data exchanges with agencies such as Temporary Assistance to Needy Families, Child Welfare, Unemployment Insurance, Courts, State/Tribal IV-D agency linkages, Department of Corrections, Unemployment Insurance, with the goal of improving case management and increasing case processing speed and flexibility.
- Using partnerships and collaborations with organizations that develop online legal information, automated forms, and other systems to improve the process and experience for those who represent themselves (pro se).
- Streamlining processes (e.g., the review and adjustment process) so that child support agencies can respond more quickly to the changing circumstances of both parents.
- Using automation tools to enhance program efficiency to improve service delivery and outcomes for child support enforcement parents, especially to offset staff reductions.

Given that the purpose of these projects is to improve child support enforcement outcomes for families, it is critical that applicants who are not Title IV-D of the Social Security Act (IV-D) agencies have the cooperation of IV-D agencies to operate these projects.

All applications developed jointly by more than one agency/organization must identify a single lead organization as the official applicant. The lead organization will be the recipient of the grant award. Participating agencies and organizations can be included as co-participants or subcontractors with their written authorization.

Applicants are encouraged to review the grant related materials on the OCSE website located at: <http://www.acf.hhs.gov/grants/open/foa/office/ocse>.

All applicants must have a D&B Data Universal Numbering System (D-U-N-S) number. The D-U-N-S number is required whether an applicant is submitting a paper application or using the Government-wide electronic portal, www.Grants.gov. A D-U-N-S number is required for every application for a new award or renewal/continuation of an award, including applications or plans under formula, entitlement, and block grant programs. A D-U-N-S number may be acquired at no cost online at <http://www.dnb.com>. To acquire a D-U-N-S number by phone, contact the D&B Government Customer Response Center at 1-866-705-5711.

Applicants that are submitting their application in paper format should submit one original and two copies of the complete application with all attachments. The original and each of the two copies must include all required forms, certifications, assurances, and appendices, be signed by the Authorized Organization Representative (AOR), and be unbound. The original copy of the application must have original signature(s).

DCSS Grant Concept Proposal Review Format

LCSA:

LCSA contact person:

Phone number:

Email address:

Date:

Name of granting entity and type of grant(s):

Date grant proposal due:

Amount of grant sought:

Is a match required? If so, amount of match: \$

Target population:

Grant conceptual proposal (add additional pages if necessary):



DEPARTMENT OF CHILD SUPPORT SERVICES REGIONAL ADMINISTRATORS

TEMPORARY ASSIGNMENTS

January 1, 2011

REGION 1 - Northern VICKIE CONTRERAS (916) 464-5496

Butte
Colusa
Del Norte
Glenn
Humboldt
Lake
Lassen
Mendocino
Placer
Plumas
Shasta
Sierra Nevada●
(Nevada/Sierra)
Siskiyou/Modoc●
Sutter
Tehama

Trinity
Yolo
Yuba

REGION 2 – Bay Area CHERYL STEWART (916) 464-2522

Alameda
Contra Costa
Marin
Monterey
Napa
San Francisco
San Mateo
Santa Clara
Santa Cruz/San Benito●
Solano
Sonoma

REGION 3 - Central LUPE GONZALES (916) 464-5382

Central Sierra●
(Alpine/Amador/Calaveras/Tuolumne)
Eastern Sierra●
(Inyo/Mono)
El Dorado
Fresno
Kings
Madera
Mariposa
Merced
Sacramento
San Joaquin
Stanislaus
Tulare

REGION 4 – Southern VACANT

Kern - Lupe
Imperial - Mary
Riverside - Mary
San Bernardino - Mary
San Luis Obispo- Cheryl
Santa Barbara - Lupe
Ventura - Lupe

REGION 5 – South Coast MARY LAWRENCE (916) 464-0102

Los Angeles
Orange
San Diego

●Regional Child Support Services Agency