

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064.



September 1, 2009

LCSA LETTER: 09-13

ALL IV-D DIRECTORS

**SUBJECT: STATE FISCAL YEAR 2009/10 ADDITIONAL FEDERAL FINANCIAL PARTICIPATION EXPENDITURE SURVEY**

The SFY 2009/10 budget includes authority for \$26.4 million Federal Financial Participation (FFP), based on the understanding that the Local Child Support Agencies (LCSAs) will be required to provide the 34 percent match. An LCSA may elect to use County General Funds (CGF) dollars and/or remaining health insurance incentive funds to mitigate program reductions during the 2009/10 fiscal year.

In order to proceed with this process, the Department of Child Support Services (DCSS) is requesting that each LCSA complete the attached survey by November 13, 2009. The information provided in this survey will enable DCSS to identify and plan for additional FFP expenditures.

Please be reminded that the child support program is governed by federal and State law, regulation, and policy directive which apply to any funds spent in operation of the child support program. The use of county funds and/or health insurance incentive funds does not relieve your agency from abiding by the respective requirements that currently govern the expenditure of federal and state monies.

**All LCSAs must return a survey response to DCSS.**

An electronic version of the survey (attachment II), which includes formulas, is available upon request. Please **email** Justina Green at [Justina.Green@dcss.ca.gov](mailto:Justina.Green@dcss.ca.gov) or your LCSA Budget analyst if you are interested in receiving this version.

Please send the completed survey, **signed by the LCSA director**, to:

California Department of Child Support Services  
LCSA Budget Section  
**Attn:** Justina Green  
P.O. Box 419064, M.S. 21  
Rancho Cordova, CA 95741-9064

<u>Reason for this Transmittal</u>
<input type="checkbox"/> State Law or Regulation Change
<input type="checkbox"/> Federal Law or Regulation Change
<input type="checkbox"/> Court Order or Settlement Change
<input type="checkbox"/> Clarification requested by One or More Counties
<input checked="" type="checkbox"/> Initiated by DCSS

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Please refer to attachment I for instructions on how to complete the survey. Attachment III, SFY 2009/10 Administrative Final Allocation, has been included as a reference.

DCSS would like to thank you for your assistance in this process. If you have any questions or concerns, please contact Justina Green at (916) 464-5015 or your LCSEA Budget analyst.

Sincerely,

/os/

MARK BECKLEY   
Deputy Director  
Administrative Services Division

Attachments (3)

cc: David Oppenheim, Child Support Directors Association

## Instructions for the Completion of Attachment II

For LCSAs that do not intend to use county general funds and/or health insurance incentive funds to match Title IV-D funds in the child support program in SFY 2009/10, check the box stating "No" and stop. Remaining LCSAs will check the "Yes" box and complete lines A through E.

- **This is for Non-EDP administrative expenditures only.**
- On line A, please report the SFY 2009/10 Non-EDP Final Administrative Allocation for your LCSA, as reported in attachment III.
- On line B, please report the Non-EDP expenditures anticipated for SFY 2009/10.
- On Line C, please report the difference between your Projected SFY 2009/10 Expenditures (line B) and SFY 2009/10 Non-EDP Final Administrative Allocation (line A). The electronic version automatically calculates the difference between lines B and A. A positive amount would indicate your anticipated expenditures are larger than your Administrative Allocation.
- On line D, please report the result of multiplying the amount on line C by 66 percent. This represents the additional FFP requested by your LCSA in SFY 2009/10. The electronic version automatically calculates the FFP.
- On line E, 1, please report the result of subtracting the amount on line D from line C. This represents the county general funds and/or incentive funds to match Title IV-D funds projected to be expended by your LCSA in SFY 2009/10. The electronic version automatically calculates the non federal share.
- On line E, 2, please report the 34 percent matching share of line E, 1 that will be paid for with county general funds.
- On line E, 3, please report the amount of line E, 1 that will be paid for with health insurance incentives.
- On line E, 4, please report the amount of line E, 1 that will be paid for with performance incentives.
- Line E, 2 plus line E, 3, plus line E, 4 must equal line E, 1.

<b>LCSA Name</b>	
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**SFY 2009/10 Non-EDP Child Support Administrative Expenditure Survey**

Do you intend to use county general funds or health insurance incentive funds?      YES            NO        
 If yes, please complete Lines B through E.

Line A	<b>SFY 2009/10 Final Non-EDP Administrative Allocation.</b>	
Line B	<b>Projected SFY 2009/10 Non-EDP Administrative Expenditures.</b> <b>DO NOT INCLUDE EDP EXPENDITURES.</b>	
Line C	<b>Difference between Lines A and B. (Subtract Line A from Line B.)</b>	-
Line D	<b>Federal Share (Line C multiplied by 66%).</b>	-
Line E	<b>1. Non Federal Share (Line C Less Line D).</b>  <b>2. Amount of Line 1 to be paid for with CGF.</b> <b>3. Amount of Line 1 to be paid for with health insurance incentives.</b> <b>4. Amount of Line 1 to be paid for with performance incentives</b>  <u>Line E2 plus Line E3 plus Line E4 must equal Line E1.</u>	-

**Return no later than November 13, 2009 to:**  
  
 California Department of Child Support Services  
 LCSA Budget Section  
 Attn.: Justina Green  
 P.O. Box 419064, M.S. 21  
 Rancho Cordova, CA 95741-9064

Signature of the LCSA Director:	Date:

## SFY 2009/10 Non-EDP Allocation

	SFY 2009/10 Non-EDP Base Allocation	Augmentation	Final Allocation 2009/10
<b>Statewide Total</b>	<b>696,455,589</b>	<b>18,735,000</b>	<b>715,190,589</b>
Alameda	24,866,301	768,634	25,634,935
Butte	8,548,398	225,252	8,773,650
Central Sierra	2,774,408	97,910	2,872,318
Colusa	665,622	16,698	682,320
Contra Costa	17,870,997	460,647	18,331,644
Del Norte	2,157,387	91,754	2,249,141
Eastern Sierra	1,363,820	25,775	1,389,595
El Dorado	4,578,589	168,530	4,747,119
Fresno	20,871,646	710,470	21,582,116
Glenn	761,109	29,624	790,733
Humboldt	4,937,924	213,326	5,151,250
Imperial	3,258,337	121,409	3,379,746
Kern	21,018,814	551,506	21,570,320
Kings	4,013,652	120,015	4,133,667
Lake	2,541,178	97,559	2,638,737
Lassen	1,015,898	22,124	1,038,022
Los Angeles	139,551,887	2,888,017	142,439,904
Madera	2,691,383	151,013	2,842,396
Marin	3,550,255	94,986	3,645,241
Mariposa	682,132	20,311	702,443
Mendocino	2,940,024	87,172	3,027,196
Merced	9,154,067	222,820	9,376,887
Monterey	10,489,652	321,278	10,810,930
Napa	3,913,793	107,984	4,021,777
Orange	52,116,912	1,390,597	53,507,509
Placer	5,915,331	115,644	6,030,975
Plumas	816,661	23,405	840,066
Riverside	32,983,516	908,997	33,892,513
Sacramento	31,072,429	801,557	31,873,986
San Bernardino	37,001,874	1,142,037	38,143,911
San Diego	44,283,452	950,624	45,234,076
San Francisco	11,688,070	349,323	12,037,393
San Joaquin	14,079,980	409,049	14,489,029
San Luis Obispo	4,293,262	145,859	4,439,121
San Mateo	10,684,310	487,328	11,171,638
Santa Barbara	8,652,935	318,981	8,971,916
Santa Clara	34,790,654	747,875	35,538,529
Santa Cruz/San Benito	8,166,096	196,462	8,362,558
Shasta	7,039,899	278,954	7,318,853
Sierra-Nevada	3,963,179	88,368	4,051,547
Siskiyou/Modoc	3,527,858	122,409	3,650,267
Solano	11,573,328	301,313	11,874,641
Sonoma	14,123,497	351,807	14,475,304
Stanislaus	14,357,079	350,829	14,707,908
Sutter	2,890,188	79,450	2,969,638
Tehama	1,751,445	77,266	1,828,711
Trinity	661,828	13,946	675,774
Tulare	14,986,026	577,425	15,563,451
Tuolumne	1,975,093	93,368	2,068,461
Ventura	19,478,363	535,664	20,014,027
Yolo	5,579,004	164,167	5,743,171
Yuba	3,786,047	97,480	3,883,527