

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



April 30, 2012

LCSA LETTER: 12-06

ALL IV-D DIRECTORS

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

SUBJECT: LIMITATIONS ON USE OF INCOME ELIGIBILITY VERIFICATION SYSTEM FOR MEDS – LCSAS MUST DISCONTINUE ACCESSING SAVE

The purpose of this letter is to inform the Local Child Support Agencies (LCSAs) that they must not access the Systematic Alien Verification Entitlements (SAVE) subsystem when working in the Medi-Cal Eligibility Determination System (MEDS).

The Department of Health Care Services (DHCS) provides the Department of Child Support Services (DCSS) with access to MEDS. DHCS also has an agreement with the Department of Homeland Security, United States Citizenship and Immigration Services (DHS-USCIS) to verify immigration status of Medicaid Program applicants. Under this agreement the DHCS may not disclose SAVE information to any other department without the express approval of Homeland Security.

As a result of an Internal Audit, DHCS discovered that LCSAs have accessed the SAVE subsystem. See the Attachment of the screen shots which illustrate how this can happen. DHCS has not authorized DCSS or LCSAs to receive SAVE information through DHCS or to access SAVE information via MEDS.

The DHCS has instructed the Department to notify LCSAs to discontinue accessing SAVE immediately. DHCS is also actively working on restructuring their system which will prevent access from unauthorized individuals in the future.

If you have any questions please contact Barbara Lamb at 916-464-5720, or via e-mail at Barbara.Lamb@dcss.ca.gov.

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Sincerely,
/o/

JUDY RAMOS
Interim Information Security Officer

Attachment

From the Client Inquiry Request Screen:

Shift + F12

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INQR                ** CLIENT INQUIRY REQUEST **                CEQ - 04/24/12
                                                            09:04:47

CLIENT IDENTIFICATION:

-

PLEASE ENTER MEDS-ID, CIN, COUNTY-ID, OR HIC-NO AND PRESS <ENTER>.

USE F24 FOR MENU, ANY OTHER MEDS FUNCTION KEY, OR <CLEAR> TO EXIT.
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Inquiry Request Menu Screen:

Enter I for IEVS

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MENU                ** INQUIRY REQUEST MENU **                CEQ - 04/24/12
                                                            09:05:41

OPTION  I  R = INQR - MEDS CLIENT INQUIRY BY ID NUMBER
(F12)   N = INQN - STATEWIDE INQUIRY FOR FILE CLEARANCE
(F22)   W = INQW - WHOLE CASE INQUIRY (CASE MEMBER INQUIRY)
(F23)   X = INXR - CROSS REFERENCE FILE INQUIRY
(F21)   S = SOCR - SHARE OF COST SPENDDOWN CASE MEMBERS/STATUS
        P =      - MEDS IMMEDIATE NEED ELIGIBLE RECORD (FUTURE)
        T = INXT - MEDS IMMEDIATE NEED COUNTY ID CROSS REFERENCE
(F20)   A = INWA - MEDS WORKER ALERTS
        H = HOLD - MEDS WORKER ALERTS FOR "HOLD" RECORDS
(F11)   M = MOPI - MEDS ONLINE POS INQUIRY

(F19)   I = IEVS - INCOME AND ELIGIBILITY VERIFICATION SYSTEM MENU
        G = HCMI - HEALTH ACCESS PROGRAMS INQUIRY MENU (CCS/GHPP)
        K = IAPP - APPLICATION TRACKING INQUIRY MENU
        O = HOME - HOMELESS ASSISTANCE PROGRAM MENU
        V = HIAR - HEALTH INSURANCE SYSTEM MENU (ACTION REQUEST MENU)
        Y = TRAC - TRAC INFORMATION SYSTEM MAIN MENU (PRODUCTION)
        Z = TRAT - TRAC INFORMATION SYSTEM MAIN MENU (TRAINING)

FOR DETAILED EXPLANATIONS OF THE INQUIRY OPTIONS LISTED PRESS F13
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